

Agenda

REGULATORY AND AUDIT COMMITTEE

Date: Wednesday 18 November 2015
Time: 9.00 am
Venue: Mezzanine Room 2, County Hall, Aylesbury

Agenda Item	Time	Page No
1 APOLOGIES FOR ABSENCE / CHANGES IN MEMBERSHIP	09.00	
2 DECLARATIONS OF INTEREST To disclose any Personal or Disclosable Pecuniary Interests		
3 MINUTES of the meeting held on the 23 September 2015 to be confirmed as a correct record and signed by the Chairman.		5 - 16
4 BUCKS LEARNING TRUST ACTION PLAN To be presented by David Johnston, Managing Director Children's Social Care and Learning & Zahir Mohammed, Cabinet Member for Education.	09.05	17 - 40
5 CONTRACT MANAGEMENT APPLICATION PERFORMANCE REPORT To be presented by Michelle Granat, Head of Innovation & Commercialisation.	09.20	41 - 64
6 TREASURY MANAGEMENT UPDATE To be presented by Julie Edwards, Pensions and Investments Manager.	09.35	65 - 78
7 CONTRACT STANDING ORDERS- EXEMPTIONS/BREACHES To be presented by Tricia Hook, Senior Procurement Manager and Richard Ambrose, Director of Assurance.	09.50	79 - 86
8 ANNUAL REPORT ON FEEDBACK AND COMPLAINTS PROCEDURE	10.05	87 - 104



INVESTOR IN PEOPLE



To be presented by Kate Reed, Corporate Complaints Manager.

9	HEARING THE CUSTOMER'S VIEW- ANNUAL REPORT- CHILDREN AND YOUNG PEOPLE'S SOCIAL CARE To be presented by Maxine Moore, Statutory Complaints Officer.	10.20	105 - 122
10	ADULTS SOCIAL CARE COMPLAINTS PROCEDURE, MAKING EXPERIENCES COUNT To be presented by Amy Castielli, Statutory Complaints Officer.	10.35	123 - 136
11	ANNUAL ENFORCEMENT OF THE CHILDREN & YOUNG PEOPLE (PROTECTION FROM TOBACCO) ACT UPDATE To be presented by Amanda Poole, Trading Standards Manager.	10.50	137 - 142
12	ANNUAL REPORT OF THE CHIEF SURVEILLANCE COMMISSIONER 2014/15 To be presented by Sarah Ashmead, Monitoring Officer.	11.05	143 - 144
13	ALTERNATIVE DELIVERY VEHICLES- GOVERNANCE ARRANGEMENTS Workshop session to be provided by Ian Dyson, Chief Auditor.	11.20	
14	RISK MANAGEMENT GROUP UPDATE To be presented by Maggie Gibb, Business Assurance Manager.	11.35	145 - 146
15	REVISED TERMS OF REFERENCE OF RMG FOR SIGN OFF To be presented by Maggie Gibb, Business Assurance Manager.	11.50	147 - 150
16	FORWARD PLAN Standing item	11.55	151 - 152
17	DATE AND TIME OF NEXT MEETING The next meeting to be held on 03 February 2016 at 09.00am, Mezzanine Room 3, NCO.	12.00	

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

For further information please contact: Nichola Beagle on 01296 382662, email: njbeagle@buckscc.gov.uk

Members

Mr T Butcher (VC)
Mr W Chapple OBE
Mrs A Davies
Mr T Egleton

Mr P Hardy
Mr D Martin
Mr R Scott (C)
Mr A Stevens